

Code: 9FHS102

MCA - I Semester Supplementary Examinations, August/September 2012

ENGLISH LANGUAGE COMMUNICATION SKILLS

(For students admitted in 2009, 2010 & 2011 only)

Time: 3 hours

Max Marks: 60

Answer any FIVE questions

All questions carry equal marks

- 1 (a) Write synonyms of the following words: (i) exhibit (ii) cease
 - (b) Write antonyms of the following words: (i) forward (ii) promote
 - (c) Use the following idioms in your own sentences:
(i) get off (ii) think over (iii) on account of (iv) bring up
 - (d) Use one-word substitutes for the following:
(i) One who is all powerful? (ii) Government by the people.
(iii) A life history written by oneself (iv) People who work together.
- 2 What are the differences between verbal and non-verbal communication?
 - 3 What is communication? Describe the types of communication?
 - 4 What are the advantages and disadvantages of video conferencing?
 - 5 Describe your pre-interview planning.
 - 6 What are the differences between spoken and written communication?
 - 7 Place an order in e-mail for the purchase of lab equipment for the use in computer lab.
 - 8 Describe the procedure to prepare a technical report.
